

**WCSS EMPLOYMENT OPPORTUNITY
FULL TIME EMPLOYMENT – START DATE MARCH 2018**

Western Canadian Spill Services Ltd. is the upstream petroleum industry's oil spill preparedness and response support organization. Member company volunteers participate on an Executive Sub-Committee and Coop Steering Committees in 18 locations throughout Alberta, North East British Columbia, and West Central Saskatchewan. The support provided by these volunteers allows the 7-person management team to operate successfully in 2 separate offices; Acheson and Calgary, Alberta. Oversight is provided from shareholders through a Board of Directors.

The oil spill cooperatives were formed in 1972. Through innovation and teamwork, the organization has strived for continuous improvement to support our membership to ensure that they meet the oil spill regulatory requirements while focusing on public safety, protection of property and the environment.

POSITION – OPERATIONS MANAGER (Acheson, Alberta)

Responsibilities

- Contribute to policy development
- Spill response support & needs assessment where required
- Oversee equipment management
- Participate in training development and delivery at coop exercises, open registration and contract courses
- Manage Control Point program
- Provide subject matter expertise to oil spill contingency planning
- Develop and adhere to Capital budget plan

Position will include the supervision of the Operations Coordinator and requires a close working relationship with the President and COO. This is a team-oriented position that will require open communication with the Executive Sub-Committee, Coop Steering Committees, member company representatives and other stakeholders.

Skills Required

- Managerial/Leadership
 - Refined ability to delegate responsibilities and provide leadership and training to key personnel
 - Possession of key competencies, including conflict management, business negotiation, organization and decision-making
- Human
 - Team Player
 - Maintains a high personal and ethic standard
 - Excellent Communicator
 - Adaptable
- Technical
 - Proficient in project management
 - Technical writing
 - Proficient in Microsoft Office
 - Experience with adult education and instruction
 - Knowledgeable about oil spill response
- Conceptual
 - Ability to see the big picture
 - Creative
 - Strives for continuous improvement

Background Required

- Post-Secondary Education
 - Post secondary education and/or an industrial trade is an asset but not a requirement
- Work Experience
 - Management role for a minimum of 10 years
 - Familiarity with the upstream petroleum industry
 - 3+ years in Project Management
 - Good working knowledge of federal and provincial environmental and safety legislation
 - Oil spill preparedness and response
 - Report and documentation preparation
 - 5+ years in a supervisory role
 - Jet boat handling and deployment of spill response equipment
- Other
 - Public speaking
 - Familiarity with adult education concepts
 - 2+ years of program development is an asset
 - Instructional experience is an asset

Interested Candidates

Please email your CV to the attention of WCSS HR at info@wcss.ab.ca. We thank you for your interest in this dynamic and fulfilling role. In anticipation of a high volume of response, please note that only candidates will be contacted for an interview on or prior to December 31st, 2017. We respectfully request that no contact is made to inquire about the status of your application.

The successful candidate may be hired on a contractual basis for project work in early 2018.